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## Imaging Specialists, Inc. Photo Printing Policy

Imaging Specialists, Inc. will not copy a photograph or work of art that is identified in any way by any photographer, artist or studio, unless we are presented with a signed Copyright Release from the photographer, artist or studio or the current copyright holder.

Nor will we copy a photograph that appears to have been taken by a professional photographer or studio, even if it is not marked with any sort of copyright, unless we are presented with a signed Copyright Release from the photographer, studio or the current copyright holder.

In addition, we will not assist in reproduction of photos in any format, digital or analogue, positive or negative without permission from the current copyright holder.

Imaging Specialists, Inc. will not assist in the copying of any state or federal document, including but not limited to, driver's licenses, passports and social security cards.

## Information on Copyright

"Copyright" describes the rights given to creators for their literary and artistic works.

But we often don't consider copyright when we look at our family photos, or go to get them copied. Even though it is so easy to copy an image—with scanners, photo-quality printers, and copy stations—it is still illegal.

Things to remember about copyright:

- Copyright is a property right.
- Just because you buy a print does not mean you have purchased the copyright.
- Under the Federal Copyright Act of 1976, photographs are protected by copyright from the moment of creation.
- Photographers have the exclusive right to reproduce their photographs (right to control the making of copies).
- Unless you have permission from the photographer, you can't copy, distribute (no scanning and sending them to others), publicly display (no putting them online), or create derivative works from photographs.
- Copyright infringements—reproducing photos without permission—can result in civil and criminal penalties.

## How to get legal copies of professional photographs:

- Contact the photographer/copyright owner. Photographers are happy to discuss options for reproducing photos with you.
- Check both the front and back of a print for a copyright notice. If it is a school, sports or similar type photo, you may want to contact the institution where the photo was made.

From the website of the Professional Photographers of America